PATHWAY
Christian Prep Academy

Parent–Led Homeschool Program: Teacher's Guide

Parents! Thank you for choosing Pathway's curriculum to help you start a wonderful homeschooling journey with your students. This resource guide contains important instructions as well as suggestions for your homeschooling experience. Please read this guide carefully and watch the tutorial videos provided to you. Let's make sure you and your student have a successful start!

IMPORTANT

LOGIN

BE SURE TO USE THE "TEACHER" ACCOUNT TO LOG IN:

- You should have received multiple login credentials in your email box
  1. student login - if you and your student are sharing the same email
  2. teacher login- NEED to Use your "Teacher's" login credential to log in from www.pathwaychristian.org.---> Login --> School Login (Pathway)

SYSTEM

BUZZ and GenuisSiS:

- We use BUZZ (Learning Management System - think of it as the classroom) and GenuisSIS (Student Information System - think of it as the school office).

CONTENT

TEACHING, GRADING AND MORE :

- Being able to navigate Genius and Buzz is essential for your virtual learning experience. We suggest learning guides to take a few days to get familiar with all the tools and resources that are provided for both your student and yourself as a teacher.
- Click the links below for homeschool teacher tutorials!

IMPORTANT

SUPPORT TOOLS

HOW TO TUTORIAL VIDEO LINKS

(On Genius Dashboard, left sidebar, Click "GO to LMS" to access Buzz)

- Tutorial 0: Pathway Calvert Curriculum Overview
- Tutorial 1: Determining Pacing Scheduling
- Tutorial 2: Accessing Teacher Notes
- Tutorial 3: Recording Grades
- Tutorial 4: Grading Unit Quizzes and Mastery Checks
- Tutorial 5: Switching Between Teacher and Student Accounts
- Simple Tech Troubleshooting (start at 2:52)
- Need more help? Contact us support@pathwaychristian.org

What to Expect as a Homeschool Teacher?

1. **Learning guides/parents have full control of the final deadlines** for assignments. While PCPA's parent-led homeschooling program courses calculate suggested due dates for students to stay on pace, this is just a recommendation and you have the ability to change dates.
2. **Our LMS provides a great grading tool** for learning guides to use and keep track of their student's grades, so utilize it to help you and your student stay organized.
3. **Genius will provide the transcript for you** after you complete all the grading and record them on Buzz. Please note that the transcript will not appear until the courses have been completed.
4. **Learning guides have full flexibility** on what course content they would like to present to their student. Learning guides can skip, add, delay, or extend any course assignments they would like. Our parent-led homeschooling program provides freedom for learning guides to create a unique and successful learning experience for their student(s).

Homeschool Tips for Success

1. **Create a designated learning space.** To avoid confusion, keep your children's study materials organized and designate a specific learning hub—a space where they keep supplies and books.
2. **Follow a daily schedule.** Students thrive when they have a basic structure and routine. Consider creating and following a daily schedule. You can always adapt, but a schedule will give you focus and direction each day.
3. **Map out the school year ahead of time.** This will help track progress on your goals and plan out big projects. Breaking up big goals and projects into smaller steps makes them more manageable and you're less likely to let details fall through the cracks.
4. **Set learning goals together**. Homeschooling gives your child the opportunity to direct and customize their education. When you have a vision and a plan for where you want to go, you are more likely to achieve those learning outcomes and properly align your day-to-day curriculum.
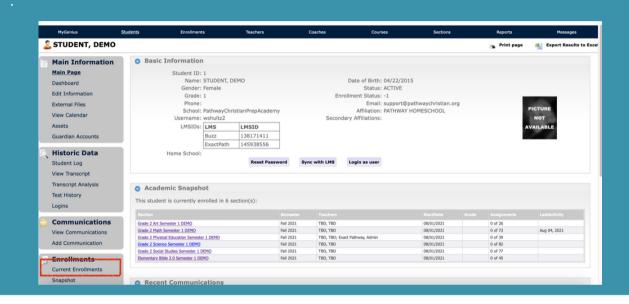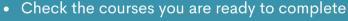
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IMPORTANT

HOW TO CLOSE OUT THE YEAR AND PRINT MY TRANSCRIP

YAH! YOU GUYS DID IT! TIME TO CLOSE OUT THE YEAR AND CELEBRATE

- Go to your teacher's login.
- Select your student and click "Current Enrollment" on your left said tool bar.

CLOSE OUT THE YEAR

- Check the courses you are ready to complete
- Click "Complete selected"
- Use **your student's login** to view and download your transcript by clicking "View Transcript"

PRODUCE TRANSCRIPT